**Fundraising Officer**

**Introduction**

The Fundraising Officer provides a central point of contact for fundraising queries and takes the lead on developing opportunities for accessing grants and funding, and collecting raffle prizes for our club galas.

**Who we are looking for**

* You will be enthusiastic with a good knowledge of and interest in the club’s activities.
* You will be an excellent communicator with good verbal, written and IT skills. You will have good organisational and record-keeping skills.
* You will have experience and/or an interest in sourcing funding opportunities.

**What do the club expect from you?**

* To identify and target sources of funding for the club in association with the club’s development plan.
* To prepare funding bids in partnership with club committee members as appropriate.
* To establish and develop effective working relationships with key local funding providers.

**Level of commitment required**

This will often be periodical, with more time in particular when preparing funding bids and arranging raffle prizes for club galas.

**What will you gain from the experience?**

This is an exciting and fundamental role which success and impact on the club will be determined by your own motivations and enthusiasms. As well as your ability to source funding opportunities, it is an opportunity to take on a new challenge and impact the growth and development of your club.